

# MANAGEMENT SKILLS- LEADERSHIP STYLES

## OBJECTIVE

Very often, after finishing college or working their way up through a company, managers find themselves managing people and running businesses with very little or if at all, any training in managing others. This programme will assist participants in extracting the best results from the people with who they come in contact with ... customers and staff.

## TARGET CUSTOMER

This programme is designed for all Managers, Supervisors and senior staff with prospects of becoming a Manager.

## LEARNING OUTCOMES

- Participants will understand the strategies required to manage others effectively.
- Understand the four leadership styles and in doing so consider their own referred way of Leadership.
- Apply this understanding to their own situation, asses their own management styles and how their own styles fit with the way people want to be managed.

## WORKSHOP OUTLINE

- What are the elements of management?
- How does Leadership differ from management?
- The similarities and differences of our personality type
- How to use the information in day to day leadership interactions

## DURATION

Four (4) hours